

**DTERMINATION AND FINDINGS
FOR
SOURCE PROCUREMENT**

Agency: Child and Family Services Agency (CFSA)
Caption: Mentoring Services
Proposed Contractor: Stars of the Future
Contract Number: DCRL-2018-R-0056

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency is seeking a Contractor to provide child specific mentoring services.

3. ESTIMATED FAIR AND REASONABLE COST:

\$36,000.00

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

CFSA is tasked with protecting the Children and Families of the District of Columbia, and as such seeks a clinical mentor because she has been working with her clinical mentor for over the past five years, first as her Community Based Intervention worker (CBI) and now as her clinical mentor and has been a valuable addition to her social/emotional development. The clinical mentor began as a CBI worker and transitioned into the role of her mentor. The clinical mentor supported her during major life transitions and has built a meaningful rapport with her. She is currently placed at Youth for Tomorrow (YFT) due to previous behavioral concerns being displayed in the community. The clinical mentor assisted her in developing healthy coping skills and appropriate communication skills. She continues to struggle with change, as it relates to service providers. Based on the social worker's interaction with her, this social worker deems it clinically appropriate for the clinical mentor to continue working with her. The social work team is requesting a year of services, to support her in her upcoming transitions. She is a senior at YFT and will be returning home in June, after obtaining her high school diploma. The clinical mentor will be an integral part of supporting her in maintaining healthy coping skills upon her return home. In addition, the clinical mentor will also be an important member of the team, as CFSA assist her in developing her post-secondary academic goals. The clinical mentor previously help her through several

placements, life transitions, extreme mental decompensation and final transition into residential. Clinical mentoring services would be beneficial to her at this current time not only due to her history but also to maintain the current stability she has achieved.

Therefore, it is in the best interest of the District to proceed with a sole source contract to provide mentoring services for a period of one year (1), so as to prevent any disruption of services for this youth.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

Date

Tara Sigamoni
Agency Chief Contracting Officer

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 of the Procurement Practices reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code §2-354.02). I further find that the contractor listed above is the only available source that can meet the District's minimum needs. Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting Officer